

LEWIS CLARK AMATUER HOCKEY ASSOCIATION

We, the undersigned, hereby form this organization to promote amateur youth hockey in the Clarkston, Washington area, in accordance with the constitution and by-laws of the parent organization, *USA Hockey*, with the aims, goals and purposes set forth in this document and the articles of incorporation of this corporation.

It is the policy of this organization that there shall be no physical or sexual abuse of any Lewis Clark Amateur Hockey Association (LCAHA) participant. Additionally, the general membership shall not be subjected to any form of discrimination based upon age, race, color, creed, sex, or national origin, during LCAHA functions.

ARTICLE I - NAME

The name of this association is the Lewis Clark Amateur Hockey Association, Inc. (LCAHA); which is established as a non-profit corporation. The address of the initial registered office of LCAHA is P.O. Box XXXXX, Clarkston, Washington 99403.

ARTICLE II - PURPOSE

The purposes of this organization are as follows:

1. To coordinate the efforts of the Lewis Clark Amateur Hockey Association (LCAHA)
2. To accommodate and promote the growth of amateur hockey, within the Lewiston/Clarkston area in a long-term and responsive manner;
3. To act as an arbiter for all problems, tournaments, activities, etc., as related to amateur hockey programs within the Lewiston/Clarkston area.
4. To do any and all things desirable to further enhance the foregoing and suc other purposes within the meaning of Section 501©(3) of the Internal Revenue Code of 1954, or corresponding sections of any future United Sates Tax Code.

ARTICLE III - MEMBERSHIP

III-1 Membership

Membership shall be restricted to:

1. Officers of the LCAHA
2. Parents of youth enrolled in the LCAHA
3. Youth enrolled in the LCAHA
4. Adults enrolled in LCAHA
5. Youth Hockey Coaches
6. Others as determined by the LCAHA membership

III-2 Quorum

1. A quorum shall exist when there is a scheduled meeting of a minimum of three officers and three other members.

ARTICLE IV - VOTING

IV General

Under these by-laws, general membership voting shall be defined as submittal of one vote per member of LCAHA. No individual or family or legal guardian shall be entitled to more than one vote.

IV-1 Editorial Revisions

Minor changes (e.g., format, editorial, clarification, etc.) to any Article of these By-Laws that do not change the intent of said Article may be made by the Officers without the need for a vote of the general membership. These minor changes need not be distributed to the members of the LCAHA, but shall be approved by a majority of the Officers.

IV-2 Officers

In meetings of the Officers and during Officer elections, each member of the LCAHA shall be entitled to one vote. In the case that a Officer holds more than one position, that member shall be entitled to only one vote

ARTICLE V- OFFICERS

V-1 Officers

The Officers shall be constituted of the following members:

President of the Board

Vice President

Secretary

Treasurer

Parent Representative

Head Coach

Midget Representative

Head Referee

Mite Representative

Squirt Representative

Pee Wee Representative

Bantam Representative

V-2 Election of the Officers

President of the Board, Vice President, Secretary, and Treasurer, shall be elected via ballot by the current members of LCAHA for the ensuing year. All other officers will be elected at the first scheduled meeting of LCAHA following August 31 of any given year.

V-3 Officers Tenure

All Officers will be elected or appointed for a one (1) year term from the time that they would be normally installed. President, Vice President, Secretary, and Treasurer terms run from June 1 to May 31 of the following year. All other officers will serve from one year after the date of the election held during the first scheduled meeting following August 31 of any given year. Past Officers will assist one month following election to help with transition

V-4 Electoral Process of the Officers

President of the Board, Vice President, Secretary, and Treasurer, shall be elected at the first LCAHA meeting following the end of the season.

All other officers will be elected at the first scheduled meeting of LCAHA following August 31 of any given year.

V-5 Officers Qualifications

1. You must be a member of LCAHA under Article III-1
2. Youth enrolled in LCAHA are excluded from serving as an Officer

V-6 Board Functions

The Board shall set and implement policy guidelines for all LCAHA activities. Policies shall include, but are not limited to:

- Financial Direction (budget definition/approval).
- Coordinate and/or resolve scheduling dispute between related youth hockey organizations
- Disciplinary Policy.
- General operations guidelines
- Programming activities of LCAHA
- The Board shall set the policy and implement the activities as set forth in “Article II Purpose”
- And works according to USA Hockey By-laws.

V-7 Petitions

Petitions, from members, which are germane to the business normally conducted by LCAHA be brought to the officers by the ombudsman. The following is the chain of petitions: complainant to parent representative to the ombudsman to the officers.

V-8 Removal of Board Members

Any officer or member may be removed by a two-thirds (2/3) majority vote of the members at a meeting duly called and noticed for such purpose. A vacancy in any office because of removal may be filled by the Officers for the un-expired portion of the term.

ARTICLE VI- BOARD OFFICERS

VI-1 Board Officers

The officers of the board shall be President, Vice President, Secretary, and Treasurer.

VI-2 Board Vacancies

A vacancy in any office shall be filled by the Officers for the un-expired portion of said term. In the event of a vacancy in the office of President, the Vice President shall automatically assume the duties of the President until the Officers elects a replacement

VI-3 Duties of Board Officers

The **President of the Board** shall be the principal executive officer of the Corporation and shall supervise and execute the business affairs of the Corporation. He shall call all meetings of the Officers and preside over the Board as provided in these by-laws.

The **Vice President** shall, in the absence or disability of the President, perform the duties and exercise the powers of the President, and shall perform other such duties as the Board shall prescribe.

The **Secretary** shall record and distribute the minutes of all Board meetings and shall maintain a permanent record in a book kept for that purpose. The Secretary shall give, or cause to be given, to the membership notice of all meetings of LCAHA, and shall perform other duties as may be prescribed by the Board Officers or the President.

In the temporary absence of the Secretary the Vice President will assume the responsibilities of the Secretary position.

The **Treasurer** shall be responsible for accounts of receipts and disbursements of the corporate funds. The Treasurer shall distribute the funds of the Corporation as may be ordered by the Board Officers, and shall render to the Officers, whenever that may require, an account of transactions and financial condition of the Corporation at least annually. The Treasurer is responsible for drafting a budget for approval by LCAHA. Prepare and file all financial records and reports as may be required by any federal, state or other agency or organization. In the temporary absence of the Treasurer, the Secretary will assume the responsibilities of the Treasurer position.

The President and the Association Presidents shall be responsible for the day-to-day implementation of LCAHA philosophies, policies and guidelines adopted by the Officers.

ARTICLE VII- NON-PROFIT

This Association shall be a non-profit corporation, shall have no capital stock and shall not be conducted for financial gain.

ARTICLE VIII- CONTRACTS AND DEBTS

VIII-1 Contracts

The Board Officers may authorize any officer or officers, agent or agents of LCAHA, in addition to the officers so authorized by these By-Laws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of LCAHA, and such authority may be general or confined to specific instances.

VIII-2 Loans

No loans shall be contracted on behalf of LCAHA and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of three-quarters (3/4) majority of the Board Officers; such authority may be general or confined to specific instances.

All loans shall be made known by officers prior to engaging in such activity.

VIII-3 General Expenditures

Any general expenditure under \$500 may be authorized by one Board Officer and any other one LCAHA member with knowledge of expenditure made known to the Board.

Any expenditure of \$500 or greater must be approved by a majority of the Board quorum including one other officer.

ARTICLE IX - COMMITTEES/APPOINTED POSITION

The following committees and positions **may** be appointed by the President with the approval of a majority of the Officers:

IX-1 USA Hockey Coordinating Committee

The *USA Hockey Coordinating Committee* shall maintain itself apprised of the guidelines and regulations of *USA Hockey* and LCAHA

IX -2 Ad Hoc Committees

Other committees not having and exercising the authority of the Board Officers in the management of the Corporation may be designated by a resolution adopted by the Board Officers. Members of such committees shall serve at the pleasure of the Board Officers, and may be removed by resolution of the Board at any time.

IX -3 Equipment Manager

The **Equipment Manager** shall be responsible for the care and accountability of the LCAHA playing equipment.

IX -4 Scheduler

The **Scheduler** shall be responsible for scheduling all sanctioned games of the LCAHA.

IX -5 Publicity Manager

The **Publicity Manager** shall be responsible for all media contact and to publicize the activities of the LCAHA.

IX -6 Any other position deemed necessary by 3/4 majority of the board

ARTICLE X -

X-1 Amendments

These By-Laws may be altered, or amended, or rescinded by an affirmative vote of 2/3 majority of the Officers of the Lewis Clark Amateur Hockey Association at any meeting of the board called for such purpose.

X-2 Petitions for Amendment

Petitions for amendment to the By-Laws that carry the signature of greater than 25% of the membership shall result in the Officers calling a special meeting to vote on the proposed change. Any alteration or amendment occasioned by action of the membership shall not then be altered or amended by the Officers. Any amendment, alteration or rescision of these By-Laws shall be distributed to the members of the LCAHA either in print or through the LCAHA web site.

ARTICLE XI Supercede Other Past By-Laws

These by-laws replace and supercede any existing by-laws of LCAHA

ARTICLE XII DISSOLUTION

Should the Association, by majority vote of the Board of Directors, be dissolved, all remaining funds are to be distributed to Lewiston Clarkston Valley Boys and Girls Club, for use in programs to benefit youth in the Lewiston and Clarkston area. These funds are to be dispersed after all expenses of the Association are paid.

ARTICLE XIII SEVERABILITY

Should any of the articles, provisions, requirements or other stipulations contained herein this Constitution and By-Laws be found illegal or unenforceable by a court of competent jurisdiction, all remaining articles, provisions, requirements or stipulations shall remain in effect.

